



2017 GRANT GUIDELINES

What is the Elma Area Community Foundation

The Elma Area Community Fund is an affiliate of the Community Foundation of Northeast Iowa, created by and for the people of Elma for the purpose of generating both endowed and unrestricted funds to support charitable capital projects, activities, services, programs, and organizations that will improve the quality of life for the residents of Elma, Iowa.

What We Support

The Elma Area Community Foundation will provide grants to improve life in Elma, Iowa. We want to help develop a community where people want to live, work, play and stay. Areas of EACF giving are:

ART AND CULTURE

COMMUNITY BETTERMENT

EDUCATION

ENVIRONMENT

HEALTH

HISTORIC PRESERVATION

HUMAN SERVICE

Eligibility for Grants

- Applying organizations must be tax-exempt, non-profit entities classified by the IRS as 501(c)(3) organizations or government entities. If an organization is NOT classified by the IRS as a 501(c)(3) charitable organization, or equivalent, they must partner with an eligible Legal Applicant/Fiscal Sponsor, who must submit the application. ***Fiscal Sponsors are legally and financially responsible for funds that are approved and granted from the EACF.***

If you have questions about eligibility or this classification, please contact our administrative office at 319-243-1358.

- If the organization has received past funding from the EACF, all grant reporting must be up to date and in good standing.
- Applying organizations must be located or operate in Elma, Iowa.
- There are no set of criteria that, if met, will guarantee funding.
- Only one grant application per year will be accepted from any group or organization.
- Most grant amounts range from \$250 up to \$1,500.

CONSIDER APPLYING. We look for ways to have a positive impact on Elma through innovative, high-impact grants.

Ineligible Applicants Include:

- **Individuals**
- **Businesses/For-Profit Companies**
- **Churches** for purpose of advancing one religion/evangelism
- **Economic Development** for activities directly benefiting businesses

Applying for a Grant

Applicants interested in seeking grants from the Elma Area Community Foundation must submit a completed grant application via the Foundation's online grant application system available on the Community Foundation's website www.elmaareacf.org.

A step-by-step guide and a video tutorial are available on the website to help applicants in the process.

How to submit:

All application materials must be submitted through the online application system.
Incomplete or hard copy applications will not be considered.

Applications must be submitted by 11:59 pm (CST) on January 31, 2017.

When are grants awarded?

Charitable grants from the Elma Area Community Foundation will be approved in March 2017. All applicants will be notified of the results of the grant process by March 30.

Awarded applicants are required to:

1. Sign a Terms of Grant Agreement clarifying legal parameters for use of the grant.
2. Submit a short online report by **October 31, 2017** on the outcome of the funded project.

Applicants are invited to contact our administrative office at with specific questions on eligibility. Administrative Office: (319) 243-1358 or dthompson@cfneia.org.

EACF Governing Committee:

Diane Gardner	Sheila Wemark
Erin Ludwig	Mike Zeimetz
Garry McGee	Zip Zeimetz
Pauline Shatek	Larry McGee, Ex-Officio