



here for good.

2018 GRANT GUIDELINES

About the Tama County Community Foundation

The Tama County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Tama County. The Community Foundation's main goals are to support Tama County and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options within Tama County.

What We Support

The Tama County Community Foundation will provide grants to improve life in Tama County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are:

ART AND CULTURE

COMMUNITY BETTERMENT

EDUCATION

ENVIRONMENT

HEALTH

HISTORIC PRESERVATION

HUMAN SERVICE

Grant Selection Process

A Distribution Committee, composed of Community Foundation board members and community volunteers from throughout Black Hawk County, is charged with making funding recommendations to the full Board of Directors.

Applying for a Grant

Applicants interested in seeking grants from the Tama County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit www.tamaccf.org to access the online grant system, and to find additional resources for grant seekers.

For your benefit, please read the entire application before beginning to answer the questions.

Funding Priorities

- Requests that show multiple funding sources for project will be given high priority by the Tama County Community Foundation.
- Requests that include salaries and/or labor will be given low priority by the Tama County Community Foundation.

Applications must be submitted by 11:59 pm on January 15, 2018

It is suggested that applicants, in particular first-time applicants, contact Program Manager Dotti Thompson to explore the appropriateness of requests and for any further guidance. (See page 2 for contact information)

Eligibility for Grants

- Applying organizations must be tax-exempt, non-profit entities classified by the IRS as 501(c) (3) organizations or government entities.
- If an organization is NOT classified by the IRS as a 501(c)(3) charitable organization, or equivalent, they must partner with an eligible Legal Applicant/Fiscal Sponsor, who must submit the application. Fiscal Sponsors are legally and financially responsible for funds that are approved and granted from TCCF
- There are no set of criteria that, if met, will guarantee funding.
- If the organization has received past funding from the Tama County Community Foundation, all grant reporting must be up to date and in good standing, or they will be considered ineligible to apply.
- Budget template in application must be used to submit the project budget.
- **Grant request minimum of \$250.**

Ineligible Applicants Include:

- **Individuals**
- **Businesses/For-Profit Companies**
- **Churches-** for purpose of advancing one religion/evangelism
- **Economic Development-** for activities directly benefiting businesses

Late, incomplete, or hard copy applications will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

Grant Decisions

- Applications must be submitted by 11:59pm on January 15, 2018.
- Grants from the Kossuth County Community Foundation will be approved in March 2018.
- All applicants will be notified of the results of the grant process by mid-March 2018.
- Grant awards will be presented at a ceremony in April 2018.

Grant Conditions

Awarded applicants are required to:

- Sign a Terms of Grant Agreement which clarifies legal parameters for use of the grant.
- Submit a short online report by **October 31, 2018** on the outcome of the funded project.

Questions

Applicants are encouraged to contact a local TCCF Governing Committee member or our administrative office at 319-243-1358 or dthompson@cfnea.org with specific questions about the application process or eligibility.

2018 Tama County Community Foundation Governing Committee:

Greg Pettiecord, *Lincoln, Chair*
Emily Babinat, *Tama, Vice Chair*
Angela Jacobs, *Traer, Sec/Treas.*
Sue Carnahan, *Tama*
Ardene Cross, *Clutier*
Kathy Fattig, *Chelsea*
Kent Folsom, *Dysart*
Mandy Gehring, *Gladbrook*

Willie Karsjen, *Garwin*
Sandi Kopriva, *Clutier*
Rick Krug, *Dysart*
Trudi Scott, *Gladbrook*
Brian Sokol, *County*
Sandy Supianoski, *Chelsea*
Dave Svoboda, *Toledo*
Ellen Young, *Traer*