



## 2017 GRANT GUIDELINES

### What is the Waterville Community Foundation?

The Waterville Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Waterville. The Community Foundation's main goals are to support Waterville and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options within Waterville.

### What We Support

The Waterville Community Foundation provides grants to improve life in Waterville, Iowa. We want to help develop a community where people want to live, work, play and stay. Areas of WCF giving are:

ART AND CULTURE

COMMUNITY BETTERMENT

EDUCATION

ENVIRONMENT

HEALTH

HISTORIC PRESERVATION

HUMAN SERVICE

### Eligibility to Apply for Funding

- Applying organizations must be tax-exempt, non-profit entities classified by the IRS as 501(c)(3) organizations (or other eligible tax-exempt organization) or government entities. If you have questions about eligibility or this classification, please contact our administrative office at 319-287-9106. If an organization is NOT classified by the IRS as a 501(c)(3) charitable organization, or equivalent, they must partner with an eligible Legal Applicant/Fiscal Sponsor, who must submit the application. Fiscal Sponsors are legally and financially responsible for funds that are approved and granted from WCF.
- One application per organization. (**Exceptions: Government Entities and Fiscal Sponsors**)
- There are no set of criteria that, if met, will guarantee funding.
- Grant request *minimum* is \$250. *Maximum* is \$1,500.
- If the organization has received past funding from the Waterville Community Foundation, all grant reporting must be up to date and in good standing, or they will be considered ineligible to apply.

CONSIDER APPLYING! We look for new ways to have a positive impact on Waterville through innovative and high-impact grants.

### Ineligible Applicants Include:

- **Individuals**
- **Businesses/For-Profit Companies**
- **Churches** for purpose of advancing one religion/evangelism
- **Economic Development** for activities directly benefiting businesses

**Application Deadline is 11:59pm September 30, 2017**

### [Applying for a Grant](#)

Applicants interested in seeking grants from the Waterville Community Foundation are required to submit a completed grant application via the Foundation's online grant application system available on the Community Foundation's website: [www.Watervillecf.org](http://www.Watervillecf.org).

**Awarded applicants are required to sign a Terms of Grant Agreement which clarifies legal parameters for use of the grant. Applicants are also required to submit an online Grant Report by July 31, 2017 on the outcome of the funded project.**

### [How to submit:](#)

All application materials must be submitted through the online application system. A step-by-step guide and a video tutorial are available on the website to help applicants in the process.

### [When are grants awarded?](#)

Charitable grants from the Waterville Community Foundation will be approved in December 2017. All applicants will be notified of the results of the grant process by December 31, 2017. Organizations that are funded will be notified of any award program.

### [If you have questions contact:](#)

Virgil Thorstenson, (563) 535-7546 or [debbie1@acegroup.cc](mailto:debbie1@acegroup.cc)

OR

Our administrative office at (319) 243-1358 or [dthompson@cfneia.org](mailto:dthompson@cfneia.org)

**Application Deadline: September 30, 2017 by 11:59pm**

**NOTE: Late, incomplete, and hard copy applications will not be considered. *Incomplete applications are those that are in DRAFT mode or do not have all required information included at the time of the application deadline.***